

Boy Scouts of America  
Troop 728  
St. Paul the Apostle Parish  
Richardson, Texas  
<http://www.troop728.net>



## Mobilization Plan

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### 1 Introduction

The BSA Troop 728 mobilization plan has been set up as part of the Emergency Preparedness merit badge requirements. This plan will remain in place troop wide until superseded by another plan of similar nature.

#### 1.1 *Rationale for Plan Enactment*

The Plan can be and should be put into place during the following situations. There may be other situations that arrive that are not here on the plan; to start the recall procedure for these events follows the same policies as all other events. They require the approval of a Scoutmaster or Assistant Scoutmaster prior to performing any part of this plan.

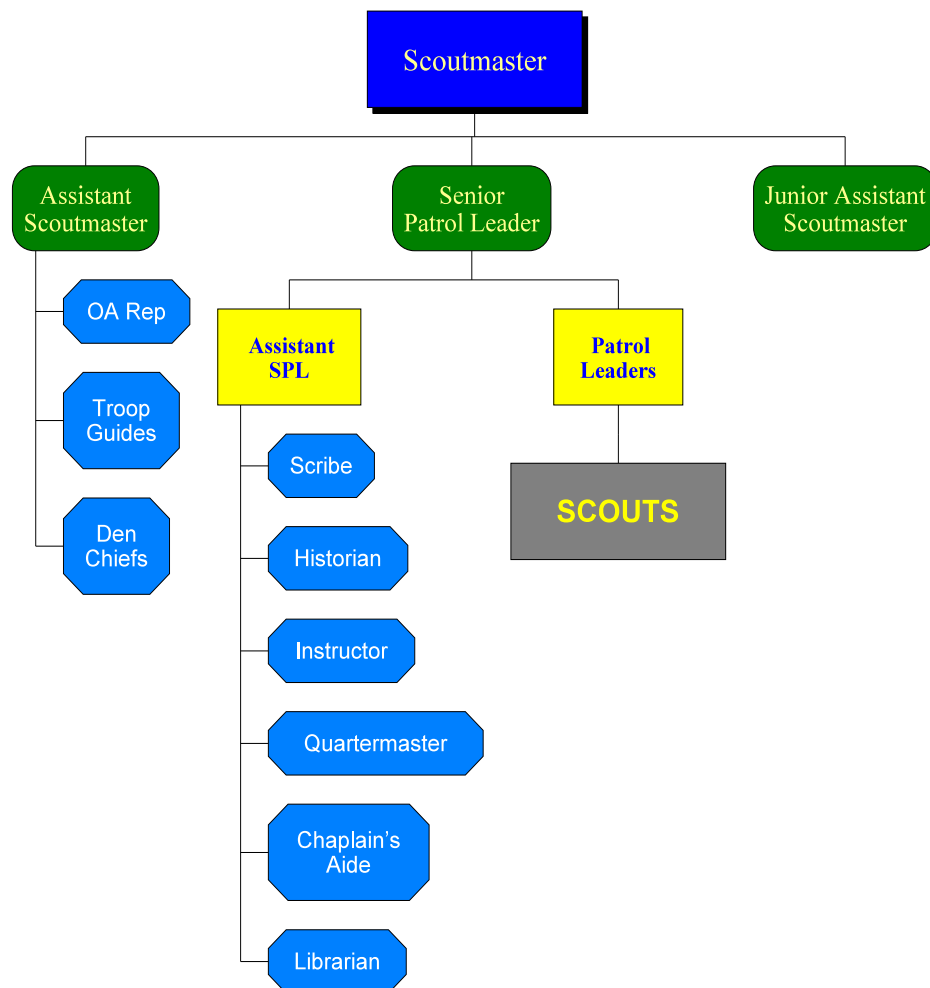
##### 1.1.1 Emergency Enactment

- Natural Disaster — Hurricanes, Storms, Flood, Fire
  - Cleanup, Elderly Assistance, etc. Collecting of Resources
  - Thunderstorms Hazards: Lightening Strikes & Flash Floods
- Un-Natural Disaster — Terrorism, Crime, Fire
  - Cleanup, Elderly Assistance, Assisting in relocation, etc.
  - Collecting of Resources
- Car Accident — Traffic Control, EMS assistance, Hospital Assistance
- Disaster Preparedness training or involvement
- Search and Rescue - Child lost, etc.

### 1.1.2 Normal Enactment

- Validation of this plan
- First Aid Resources
- Training
- Troop Event
- Patrol Event
- OA Event District Event
- Council Event
- General Information dissemination

## 2 Troop Organization Chart



*Figure 1: Troop 728 Organization Chart*

## 3 Initiating the Plan

### 3.1 *Authorizing Agents*

Only the following positions can authorize the BSA Troop 728 mobilization plan to begin:

- Scoutmaster
- Assistant Scoutmaster
- Troop Committee Chairman
- Any Scout for THE FOLLOWING PURPOSES ONLY (Still requires Scoutmaster Approval).
  - o Training
  - o Validation of this plan
  - o Merit Badge Work
  - o Troop Mobilization Practice
  - o On written direction from authorizing agent excluding himself

### 3.2 *Confirming*

If any of the authorizing agents intend to initiate a Troop Mobilization for any purpose, best effort should be made to contact all authorizing agents and make sure they are aware of the time and nature of the recall. For non-emergencies, a simple email will suffice for notification of the authorizing agents.

## 4 Procedures

The procedures of the troop mobilization plan are simple and based solely on the troop organization chart. The mobilization ALWAYS starts at the scoutmaster. If the Scoutmaster is not available then the first authorizing agent will suffice. To avoid duplication of effort a standard troop roster will not do. A similar list based on the organization chart with real names and contact information is needed. This way if a person in the chain has more than one role; there is no need to contact him twice.

*First:* Get authorization if not an authorizing agent.

*Second:* Write down the message or instructions to be conveyed to those involved, this message will include:

- Nature of recall — Emergency, Normal, Informational, etc
- Identify the person who will aggregate the results of the recall, probably the person who initiated it or the top level person in the active chain.
- Acknowledgment of recall; Tell each individual what they are required to do to participate successfully.
  - Simple Acknowledgment
  - Written Response
  - Verbal Response
- The exact text to be communicated to each individual (This way the message is consistent)
- Where, when and how the troop is to mobilize (If this is the nature of the recall)

- Document what is to be accepted as a positive response and a negative response.
- The time frame for a response to be recorded. If the time frame elapses, then the person should assume the chain has been broken, and must intercede to the next level in the chain.

*Third:* Using the chain of command found in *Figure 1 - Troop 728 Organization Chart*, the troop will be notified in the order represented in the chart from the top down.

*Fourth:* Starting with the Scoutmaster or the first available Assistant Scoutmaster the plan begins.

*Fifth:* Each person initially notified will contact each person directly under him or her in the organizational chart. For adult leaders, they will also contact their peers.

*Sixth:* If the person directly under you can not be contacted, then you assume responsibility for taking that person's place within the chain.

*Seventh:* Each person should respond back within the time frame stated in Step 2.

## 5 Finalizing the Mobilization

### 5.1 *Measuring Success*

Based on the information written in the procedures, Troop 728 has a way to measure the success of the mobilization. Each mobilization's results should be recorded by the Troop Scribe to trending and historical information.

### 5.2 *Post Mobilization*

A post mobilization meeting between adult and junior leaders (Possibly at a PLC Meeting, if it falls in the time frame) should take place shortly after each mobilization to determine its success, its failures and where it can be improved.

### 5.3 *Documentation Updates*

After the post mobilization meetings, this document should be updated accordingly and approved by the Scoutmaster.