

Thanks for volunteering your service to our troop fundraiser!

Flag Service Quartermaster will coordinate the AM and PM routes, flag pick-up and storage. If for any reason you cannot fulfill your flag service obligation, it is your responsibility to find a replacement AND to notify the Quartermaster. The Flag Service Quartermaster will report the duty roster to the Troop Treasurer for the appropriate crediting of individual scout accounts.

Scout Accounts will be credited \$1 per flag posted AND \$1 per flag retrieved. While it is best to have the scout do the actual posting and retrieving of flags, if necessary parents may work for scouts and receive credit.

Class A Uniform must ALWAYS be worn when posting and retrieving flags. While it may be on the “warm side”, we will always be working in the early morning or late evening and only for a couple hours at the most. It is very important that everyone in the community knows who we are.

Flag Care Our flags are Troop property. They are durable, high-quality products and with proper care should yield several years of service. If our fundraiser is to be profitable, we must take good care of them. Everyone’s cooperation is needed. If flags are wet upon retrieval, they need to be dried before storage. Never store a wet flag. Report any wet or damaged flag to the Quartermaster immediately. Upon retrieval, flags need to be neatly rolled-up on the pole and secured with a single wrapped rubber band.

People & Equipment A work crew of 3 is best: 1 driver/navigator and 2 working the flags. The one setting the stand should weigh 110+ pounds. Some yards can be rock-hard in the hot dry summer. If needed, use a watering pail or bucket to soften the ground first. A 48 quart+ ice-chest works well as a water reservoir. Vehicle will need to carry 45-60 8’ flags. If you have a van or SUV you may consider driving with the back hatch open while you work. Turn on your hazard lights. Work gloves are a good idea. Have your route and map print-outs from the Quartermaster.

AM Route

Coordinate procuring your flags and stands with the Quartermaster. Plan to post your first flag 30 minutes before sunrise to finish around an hour after sunrise.

COUNT all flags and stands before you start to be certain you have enough for your route. Unless you are working the PM route as well, leave all bundling ropes and stand tubs in the scout shed.

UNIFORMITY is very important and adds to the overall visual impact. In general, try to center the flag with the home. Post the flag in the yard 2 feet back from the sidewalk. If the residence has a walkway leading to the sidewalk, post the flag 3 feet to the left of that walkway. If there is only a driveway, then post at least 3 feet away from it. Some yards are odd or have low tree branches so use your best judgment.

Setting the stand at a *slight* angle (8°) will allow it to fly nicely without wrapping around the pole too badly. See photo over. Be mindful of traffic and pedestrians. Watch for sprinkler heads!

Try to drive the stand into the ground at least 10”. Soften with water if needed. You may try inserting the flag pole into the flag stand to steady it as you push it into the ground. After setting the flag in the stand, slide the rubber band downward onto the pole (for future use) and unroll the flag all the way.

Check the addresses off your route list as you go.

PM Route

Plan to retrieve your first flag 30 minutes before sunset to finish just before dark. Flag retrieval is a bit easier and quicker than posting. The routes are close to each other and can overlap. ONLY retrieve the flags that are listed on your route. Pull the pole out of the stand, taking care not to lose the rubber band. Hold the pole horizontal and neatly and tightly roll the flag onto the pole. Slide the rubber band up onto the middle of the flag to secure with a SINGLE wrap. Twist and pull the stand out of the ground. Check the addresses off your route list as you go.

Make note of any missing, wet or damaged flags or stands. REPORT to the Quartermaster.

Back at the scout shed with the Quartermaster, count all flags and stands. Help bundle and store flags for next service date.

Hazardous Weather In the event of *hazardous* weather, flag posting will be delayed or cancelled. Slight to moderate rain should not deter us from posting. Our flags are durable enough to withstand rain and moderate wind. In the event of hazardous weather at the time of retrieval, we may delay until the following morning. The Flag Quartermaster will make and communicate all judgment calls regarding weather safety.

Make-Up Service Day In the event of a missed service day, we will have a make-up day on Presidents Day in February the following year.

Thanks for your service to Boy Scout Troop 728!

